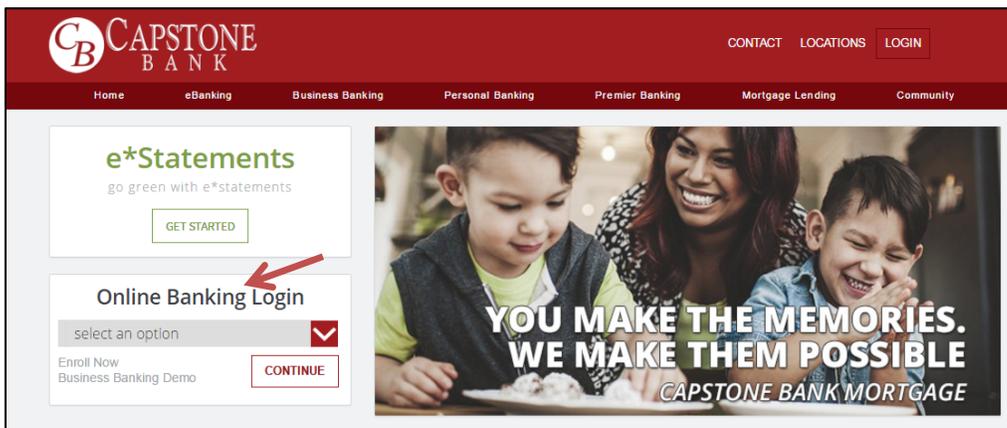


How to Export Transaction History for Quicken/QuickBooks – Personal

1. Go to www.capstonebankal.com and log in to Personal Online Banking



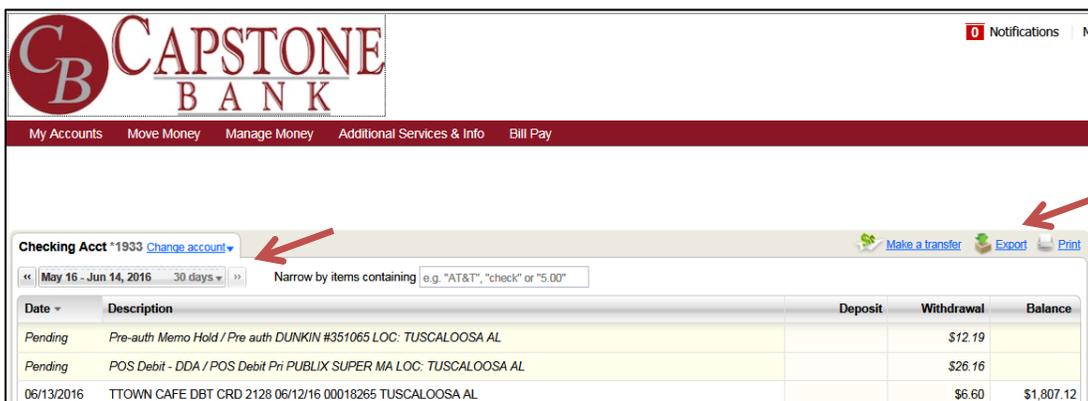
2. Personal Online Banking Home page

- Select desired account



3. Account Transaction History page

- Select desired date range then click "Export"



4. Export Format Options Box

- Choose the desired export format then click on “Export”

Export currently shown transactions
For best results, change the dates and narrow criteria before exporting.

Excel (.csv)

OFX

Quicken (.qfx)

QuickBooks (.qbo)

Export Cancel

5. File Export Options

- “Open” - automatically opens in Quicken/QuickBooks
- “Save” - creates a file that can be imported in to Quicken/QuickBooks

Do you want to open or save Quicken.qfx from capstonebankonline.com?

Open Save Cancel x

Note: Transaction history files are designed to work with the latest two versions of Quicken/QuickBooks.