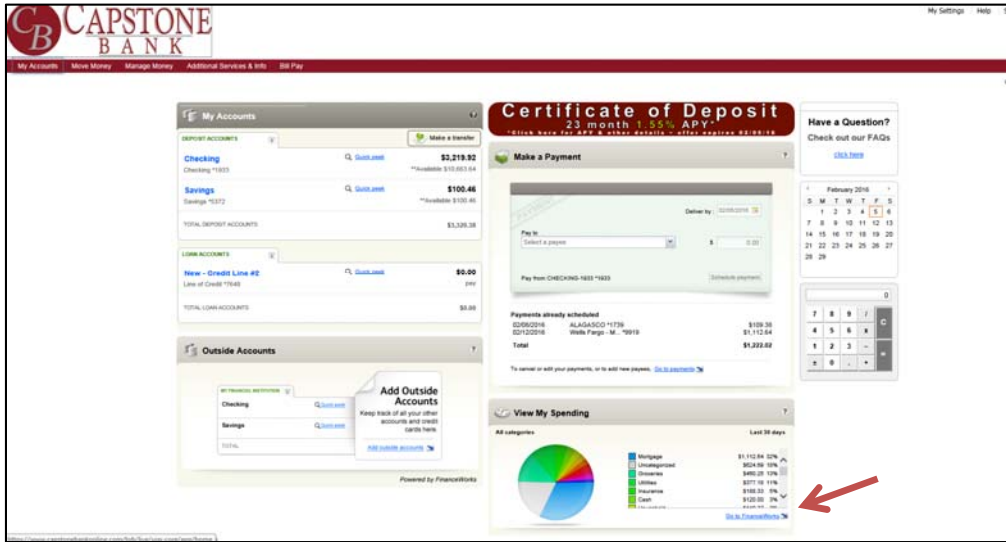


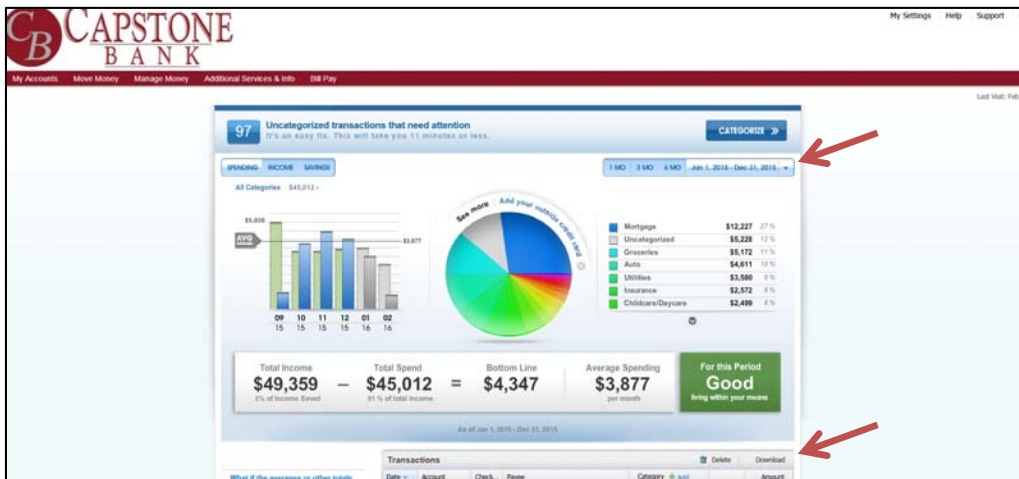
# How to Download Transactions from FinanceWorks – Personal Online Banking

## 1. Click “Go to FinanceWorks



## 2. Select Date Range

- Click on the drop down box down arrow to open date range options
- Choose desired date range
- Select Download



## 3. Download Options

- Open to view
- Print to print a paper copy
- Save to download and save.

